



SOCIETY OF ACTUARIES

Computer-Based Testing Application for the August 2015 Administration of Exam GIINT

Registration Deadline: July 7, 2015

NO LATE APPLICATIONS WILL BE ACCEPTED

EXAM FEES ARE NON-REFUNDABLE

SOA ID #: <i>For office use only</i>	I have previously registered for exams with the SOA: <input type="checkbox"/> Yes <input type="checkbox"/> No			____	____	____
	<input type="checkbox"/> Check here if you do not want to receive information from third party vendors Check your primary address: <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> I wish to receive exam results via text message to my mobile telephone. (Only available for U.S. and Canada-based mobile phone carriers.)			month	day	year
Last Name/Family Name/Surname			First Name		Middle Name	
If a different name was used on a previous application, print it here:						
Address	Organization Name (only if a company address)/Street or P.O. Box					
	City		State/Province		Zip/Postal Code	Country
	Daytime Telephone/Mobile Telephone			E-Mail (Required)		
Employer Information	Company Name of Actuarial Employer					Country
	Street or P.O. Box (required if paying by company check)		City		State/Province	Zip/Postal Code
<p>“I have read the rules and regulations concerning the examination(s) for which I am applying and agree to be bound by them. I acknowledge that I have read and agree to adhere to the SOA Code of Conduct for Candidates. I also agree that the results of any examination(s) which I take, and any action taken as a result of my conduct (such as irregularity, violation or cheating, and any hearings thereon) may, at the sole discretion of the SOA, be disclosed to any other bona fide actuarial organization that has a legitimate interest in such results and/or actions.”</p> <p>Signature: _____ (Your signature is required for this application to be valid.)</p>						
Exam	<input type="checkbox"/> Outside Canada: Exam GIINT (GIEN) by CBT: August 11, 2015 (one day testing window) <input type="checkbox"/> In Canada: Exam GIINT (GIFR) by CBT: August 11, 2015, exam window (one day testing window) <input type="checkbox"/> Fee US\$225 <input type="checkbox"/> INTL Discount Fee US\$190 (Qualified Countries)					
	If paying by credit card (please indicate one): <input type="checkbox"/> American Express <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa (Candidates paying by credit card are encouraged to use online registration at www.soa.org)					
Account Number: _____ CVV2 Number (Required): _____ Exp Date (Required): _____ Cardholder's Name _____ Cardholder's Signature (Required): _____ Cardholder's billing address (if different from applicant's): _____						
Mail check or money order with application to: Society of Actuaries P.O. Box 95600 Chicago, IL 60694-5600			ALL OVERNIGHT DELIVERIES Society of Actuaries, Customer Service Center 475 N. Martingale Road, Suite 600 Schaumburg, IL 60173 Application forms may also be faxed to: +1.847.273.8529			

INSTRUCTIONS FOR COMPLETING APPLICATION FOR ACTUARIAL EXAMINATIONS

REGISTRATION DEADLINE: All applications must be received by: **July 7, 2015**

(Candidates with special needs requiring accommodations must submit a written request with their application.)

The use of on-line registration (www.soa.org) is strongly recommended. Faxing +1.847.273.8529 or an overnight courier are also options to ensure delivery. If sending by regular mail, please allow at least **TEN WORKING DAYS** for the application to arrive. Postmark dates will not be considered. Applications received after the deadline will NOT be accepted. When using an overnight courier, send the application directly to the SOA street address (see directions for Credit Card Payments), as a courier will not deliver to a post office box.

CANDIDATE NAME and ADDRESS:

Indicate if you have registered previously with the SOA by checking yes or no.

Print your full name (include middle name), your date of birth, address, daytime telephone number and e-mail address.

If you used a different name on your last application (e.g., a maiden name), print that name in the space provided.

EMPLOYER INFORMATION:

If you are employed in an actuarial position full-time, print the full name and address of your employer.

INTERNATIONAL DISCOUNT PROGRAM:

Details regarding Examination and Study Material Fee Discount Program can be found at <http://www.soa.org/education/general-info/registration/edu-examination-fee-discount.aspx>

RECEIVING EXAM RESULTS VIA TEXT MESSAGE:

This feature is available only for United States and Canada-based mobile phone carriers. By checking the box, you agree to receive results for all exams via text message. In order to receive a text message you must enter your mobile telephone number. Pass/Fail results will be sent via text message after passing candidate numbers are released. Individual scores will not be delivered via text message. Standard text messaging rates apply.

EXAMINATION DISCIPLINE:

Disciplinary rules are published on the SOA Web Site (<http://www.soa.org/education/general-info/>)

EXAMINATION:

Register for the exam by placing a check mark (✓) in front of the appropriate exam. All exams are administered in English except in Canada. For all test centers in Canada, exams are bilingual with questions viewed in English with an option to switch to French.

SCHEDULE YOUR APPOINTMENT AT A PROMETRIC TEST CENTER:

After your registration has been processed by the SOA, you will receive an automatic acknowledgement letter by e-mail that includes your candidate/eligibility number for this administration. The candidate/eligibility number included on the automated acknowledgement will NOT be activated immediately. Once the number has been activated, SOA will e-mail you a letter of confirmation. At that time, you should **immediately** make an appointment at a Prometric computer-based testing center. Details will be provided with the confirmation.

EXAMINATION FEES:

Exam fees may be paid by check, money order, or credit card (Visa, MasterCard, or American Express). Checks should be made payable to **Society of Actuaries**. Applications should be sent to the appropriate address listed on the front of this application. Fees must be in U.S. funds or equivalent. Exam results are not released until the account is paid in full. **Note:** The amount billed to an individual's credit card will be automatically adjusted for persons who miscalculate the amount due. **Fees are not transferable from one session to another.** Candidates with a balance due will not be permitted to register for future examination sessions until outstanding debts are paid in full.

A **\$25.00** fee will be assessed on any checks returned due to insufficient funds.

EXAM FEES ARE NON-REFUNDABLE:

The Society of Actuaries (SOA) does not offer refunds for its examinations. No part of a fee paid to the SOA for examination registration will be refunded or transferred to a later exam period should the candidate not appear for the exam. For details please see SOA Examination Refund Policy at <http://www.soa.org/education/exam-req/registration/edu-refunds.aspx>

SIGNATURE:

In order for this application to be valid, your signature must appear on the front of this application.

CHANGE OF ADDRESS and/or E-MAIL ADDRESS:

Login to My SOA from our home page, www.soa.org to update your record as needed. If you experience any difficulties contact the SOA Customer Service Department at customerservice@soa.org or +1.888.697.3900 for assistance.

ADDITIONAL CREDIT CARD INFORMATION—CVV2 NUMBER:

How to find your credit card's CVV2 number:

On a **Visa** or **MasterCard**, please turn your card over and look in the signature strip. You will find (either the entire 16-digit string of your card number, OR just the last 4 digits), followed by a space, followed by a 3-digit number. That 3-digit number is your CVV2 number (see below). On **American Express** Cards, the CVV2 number is a 4-digit number that appears above the end of your card number

What is CVV2?

CVV2 is a security measure we require for all transactions. Since a CVV2 number is listed on your credit card, but is not stored anywhere, the only way to know the correct CVV2 number for your credit card is to physically have possession of the card itself. All VISA, MasterCard and American Express cards made in the United States have a CVV2 number.

Visa & MasterCard:



This number is printed on MasterCard and Visa cards in the signature area of the back of the card. (it is the last 3 digits AFTER the credit card number in the signature area of the card). **If you cannot read your CVV2 number, you will have to contact the issuing institution.**

American Express:



American Express cards show the CVV2 printed above and to the right of the imprinted card number on the front of the card.

NOTE: For European or Asian credit cards that do not have a CVV2 number, please enter 000 as your CVV2 number.

Retain your candidate number to access results at <http://examresults.soa.org>

If you need assistance, you may contact the SOA Customer Service Center
+1.888.697.3900 between the hours of 8:00 a.m. and 5:00 p.m. central time.
You may also email your message to the SOA Customer Service Center at customerservice@soa.org.