### Computer-Based Testing Application
**August 2019 Administration of Exam GIINT**

**Registration Deadline:** Tuesday, July 9, 2019

**NO LATE APPLICATIONS WILL BE ACCEPTED**

**EXAM FEES ARE NON-REFUNDABLE**

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<table>
<thead>
<tr>
<th>SOA ID #:</th>
<th>I have previously registered for exams with the SOA: □ Yes □ No</th>
<th>___ ___ ___ ___</th>
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<tbody>
<tr>
<td></td>
<td>Check here if you do not want to receive information from third party vendors</td>
<td>month day year</td>
</tr>
<tr>
<td>For office use only</td>
<td>Check your primary address: □ Home □ Work</td>
<td>Date of Birth</td>
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<tr>
<td></td>
<td>□ I wish to receive exam results via text message to my mobile telephone. (Only available for U.S. and Canada-based mobile phone carriers.)</td>
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<thead>
<tr>
<th>Last Name/Family Name/Surname (Required)</th>
<th>First Name (Required)</th>
<th>Middle Name (Optional)</th>
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If a different name was used on a previous application, print it here:

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### Address

<table>
<thead>
<tr>
<th>Organization Name (only if a company address)/Street or P.O. Box</th>
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<tbody>
<tr>
<td>City</td>
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</table>

**Daytime Telephone/Mobile Telephone**

**E-Mail (Required)**

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**Employer Information**

<table>
<thead>
<tr>
<th>Company Name of Actuarial Employer</th>
<th>Country</th>
</tr>
</thead>
</table>

| Street or P.O. Box (required if paying by company check) | City | State/Province | Zip/Postal Code |
|------------------------------------------------------------------|

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I have read the [Rules and Regulations](https://www.soa.org) concerning the examination(s) for which I am applying, including the [Rules for Computer Based Testing](https://www.soa.org) if applicable, and agree to be bound by them. I acknowledge that I have read and agree to adhere to the [SOA Code of Conduct for Candidates](https://www.soa.org). I also agree that the results of any examination(s) which I take, and any action taken as a result of my conduct (such as irregularity, violation or cheating, and any hearings thereon) may, at the sole discretion of the SOA, be disclosed to any other bona fide actuarial organization that has a legitimate interest in such results and/or actions.

**Signature:**

(Your signature is required for this application to be valid.)

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**Exam**

- □ Outside Canada: **Exam GIINT (GIEN) by CBT:** August 6 - 8, 2019
- □ In Canada: **Exam GIINT (GIFR) by CBT:** August 6 - 8, 2019
  - Fee US$225
  - INTL Discount Fee US$190 (Qualified Countries)

**Canadian residents add 5% GST, PE 15%, NB 15%, NL 15%, ON 13%, NS 15% GST/HST updated 2/9/2017**

If paying by credit card (please indicate one): □ American Express □ MasterCard □ Visa

(Candidates paying by credit card are encouraged to use online registration at [www.soa.org](https://www.soa.org))

<table>
<thead>
<tr>
<th>Account Number</th>
<th>CVV2 Number (Required)</th>
<th>Exp Date (Required)</th>
</tr>
</thead>
<tbody>
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Cardholder’s Name: ______________________ Cardholder’s Signature (Required): ______________________

Cardholder’s billing address (if different from applicant’s): __________________________________________

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**Mail check or money order with application to:**

Society of Actuaries
P.O. Box 95600
Chicago, IL 60694-5600

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**ALL OVERNIGHT DELIVERIES**

Society of Actuaries
Customer Service
475 N. Martingale Road, 5/F Mailroom, Suite 500
Schaumburg, IL 60173

Application forms may also be faxed to: +1-847-273-8529
The use of on-line registration (www.soa.org) is strongly recommended. Faxing +1-847-273-8529 or an overnight courier are also options to ensure delivery. If sending by regular mail, please allow at least TEN WORKING DAYS for the application to arrive. Postmark dates will not be considered. Applications received after the deadline will NOT be accepted. When using an overnight courier, send the application directly to the SOA street address (see directions for Credit Card Payments), as a courier will not deliver to a post office box.

CANDIDATE INFORMATION:
- Indicate if you have registered previously with the SOA by checking yes or no.
- Print your first and last name as it appears on your valid government issued ID (middle name optional), your date of birth, address, daytime telephone number and email address.
- If you used a different name on your last application (e.g., a maiden name), print that name in the space provided.
- Candidates requiring testing accommodations must submit a written request with their application. https://www.soa.org/Education/Exam-Req/Exam-Day-Info/testing-accommodations.aspx

EMPLOYER INFORMATION:
- If you are employed in an actuarial position full-time, print the full name and address of your employer.

INTERNATIONAL DISCOUNT PROGRAM:
- Details regarding Examination and Study Material Fee Discount Program can be found at http://www.soa.org/education/general-info/registration/edu-examination-fee-discount.aspx

RECEIVING EXAM RESULTS VIA TEXT MESSAGE:
- This feature is available only for United States and Canada-based mobile phone carriers. By checking the box, you agree to receive results for all exams via text message. To receive a text message, you must enter your mobile telephone number. Pass/Fail results will be sent via text message after passing candidate numbers are released. Individual scores will not be delivered via text message. Standard text messaging rates apply.

PRIVACY POLICY: Please go to https://www.soa.org/legal/privacy-policy/ to review the privacy policy.

EXAMINATION DISCIPLINE:
- Disciplinary rules are published on the SOA Web Site (http://www.soa.org/education/general-info/)

EXAMINATION:
Register for the exam by placing a check mark (✓) in front of the appropriate exam. All exams are administered in English except in Canada. For all test centers in Canada, exams are bilingual with questions viewed in English with an option to switch to French.

SCHEDULE YOUR APPOINTMENT AT A PROMETRIC TEST CENTER:
After your registration has been processed, you will receive an automatic acknowledgement letter by e-mail that includes your candidate/eligibility number for this administration. The candidate/eligibility number included on the automated acknowledgement will NOT be activated immediately. Once the number has been activated, SOA will e-mail you a letter of confirmation. At that time, you should immediately make an appointment at a Prometric computer-based testing center. Details will be provided with the confirmation. Candidates who do not make an appointment at a CBT Prometric center upon receiving their confirmation letter may find their local CBT center is filled on the days when the exam is offered. The latest a candidate can schedule a CBT appointment is 48 hours prior to the start time of the exam on the final day of the testing window. No appointments will be made after that time. No corrections can be made after the 48 hour window has passed. Lastly, if you do not receive a confirmation email from Prometric within 24 hours of placing your appointment request, please contact Prometric to make sure the appointment was captured properly.

EXAMINATION FEES:
Exam fees may be paid by check, money order, or credit card (Visa, MasterCard, or American Express). Checks should be made payable to Society of Actuaries. Applications should be sent to the appropriate address listed on the front of this application. Fees must be in U.S. funds or equivalent. Exam results are not released until the account is paid in full. Note: The amount billed to an individual’s credit card will be automatically adjusted for persons who miscalculate the amount due. Fees are not transferable from one session to another. Candidates with a balance due will not be permitted to register for future examination sessions until outstanding debts are paid in full.

A $25.00 fee will be assessed on any checks returned due to insufficient funds.
EXAM FEES ARE NON-REFUNDABLE:
The Society of Actuaries (SOA) does not offer refunds for its examinations. No part of a fee paid to the SOA for examination registration will be refunded or transferred to a later exam period should the candidate not appear for the exam. For details please see SOA Examination Refund Policy at http://www.soa.org/education/exam-req/registration/edu-refunds.aspx The SOA does recognize that events may occur that are outside a candidate’s control. In those cases, there are two options that may be available:

- CBT Rescheduling Options: Because computer-based exams are administered over several days, candidates have the option to reschedule their test appointment within the same testing window provided that the request is made more than 48 hours before the scheduled appointment and provided there is a seat available. There is a $70.00 rescheduling fee, which is paid directly to Prometric. To reschedule a CBT appointment, candidates must follow the directions provided at http://www.soa.org/Education/Exam-Req/Exam-Day-Info/edu-cbt-add-rules.aspx

- Emergency Situations: The SOA recognizes that unforeseen emergencies may occur that directly influence a candidate’s ability to take an exam on an appointed day. We will consider these situations on a case-by-case basis. Candidates finding themselves in such a situation should contact SOA Customer Service at customerservice@soa.org.

SIGNATURE:
For this application to be valid, your signature must appear on the front of this application.

CHANGE OF ADDRESS and/or E-MAIL ADDRESS:
Login to My SOA from our home page, www.soa.org to update your record as needed. If you experience any difficulties contact SOA Customer Service at customerservice@soa.org or +1-888-697-3900 for assistance.

ADDITIONAL CREDIT CARD INFORMATION—CVV2 NUMBER:
How to find your credit card’s CVV2 number:
On a Visa or MasterCard, please turn your card over and look in the signature strip. You will find (either the entire 16-digit string of your card number, OR just the last 4 digits), followed by a space, followed by a 3-digit number. That 3-digit number is your CVV2 number (see below). On American Express Cards, the CVV2 number is a 4-digit number that appears above the end of your card number

What is CVV2?
CVV2 is a security measure we require for all transactions. Since a CVV2 number is listed on your credit card, but is not stored anywhere, the only way to know the correct CVV2 number for your credit card is to physically have possession of the card itself. All VISA, MasterCard and American Express cards made in the United States have a CVV2 number.

Visa & MasterCard:
![Visa & MasterCard CVV2 Number](image)
This number is printed on MasterCard and Visa cards in the signature area of the back of the card. (the last 3 digits AFTER the credit card number in the signature area of the card). If you cannot read your CVV2 number, you will have to contact the issuing institution.

American Express:
![American Express CVV2 Number](image)
American Express cards show the CVV2 printed above and to the right of the imprinted card number on the front of the card.

NOTE: For European or Asian credit cards that do not have a CVV2 number, please enter 000 as your CVV2 number.

Retain your candidate number to access results at http://examresults.soa.org

If you need assistance, you may contact SOA Customer Service +1-888-697-3900 between the hours of 8:00 a.m. and 5:00 p.m. central time. You may also email your message to SOA Customer Service at customerservice@soa.org.