Application for Paper-and-Pencil Version
August 2019
Exam GIINT at Limited Exam Centers
Registration Deadline: Tuesday, July 9, 2019
NO LATE APPLICATIONS WILL BE ACCEPTED
EXAM FEES ARE NON-REFUNDABLE

SOA ID #: I have previously registered for exams with the SOA: ☐ Yes ☐ No
☐ Check here if you do not want to receive information from third party vendors

For office use only

Check your primary address: ☐ Home ☐ Work
☐ I wish to receive exam results via text message to my mobile telephone.
(Only available for U.S. and Canada-based mobile phone carriers.)

Date of Birth

month ___ day ___ year ___

If a different name was used on a previous application, print it here:

Last Name/Family Name/Surname (Required) First Name (Required) Middle Name (Optional)

Organization Name (only if a company address)/Street or P.O. Box

City State/Province Zip/Postal Code Country

Daytime Telephone/Mobile Telephone E-Mail (Required)

Company Name of Actuarial Employer Country

Street or P.O. Box (required if paying by company check) City State/Province Zip/Postal Code

I have read the Rules and Regulations concerning the examination(s) for which I am applying, including the Rules for Computer Based Testing if applicable, and agree to be bound by them. I acknowledge that I have read and agree to adhere to the SOA Code of Conduct for Candidates. I also agree that the results of any examination(s) which I take, and any action taken as a result of my conduct (such as irregularity, violation or cheating, and any hearings thereon) may, at the sole discretion of the SOA, be disclosed to any other bona fide actuarial organization that has a legitimate interest in such results and/or actions.

Signature: (Your signature is required for this application to be valid.)

Exam Centers (select one)

☐ Exam GIINT (traditional paper & pencil version), August 6, 2019 8:30 AM – 10:00 AM (Fee US$190)
Canadian residents add 5% GST, PE 15%, NL 15%, ON 13%, NS 15% GST/HST updated 2/3/2017

If paying by credit card (please indicate one): ☐ American Express ☐ MasterCard ☐ Visa
(Candidates paying by credit card are encouraged to use online registration at www.soa.org)

Account Number: ___________ — ___________ — ___________ — ___________ CVV2 Number (Required): ___________ Exp Date (Required): ___________

Cardholder’s Name: ______________________________________ Cardholder’s Signature (Required): ______________________________________

Cardholder’s billing address (if different from applicant’s): ________________________________________________________________

Mail check or money order with application to:
Society of Actuaries
P.O. Box 95600
Chicago, IL 60694-5600

ALL OVERNIGHT DELIVERIES
Society of Actuaries
Customer Service
475 N. Martingale Road, 5/F Mailroom, Suite 500
Schaumburg, IL 60173
Application forms may also be faxed to: +1-847-273-8529
Registration Deadline for August 2019 Exam GIINT - Tuesday, July 9, 2019

The use of on-line registration (www.soa.org) is strongly recommended. Faxesing +1-847-273-8529 or an overnight courier are also options to ensure delivery. If sending by regular mail, please allow at least TEN WORKING DAYS for the application to arrive. Postmark dates will not be considered. Applications received after the deadline will NOT be accepted. When using an overnight courier, send the application directly to the SOA street address (see directions for Credit Card Payments), as a courier will not deliver to a post office box.

CANDIDATE INFORMATION:
- Indicate if you have registered previously with the SOA by checking yes or no.
- Print your first and last name as it appears on your valid government issued ID (middle name optional), your date of birth, address, daytime telephone number and email address.
- If you used a different name on your last application (e.g., a maiden name), print that name in the space provided.
- Candidate requiring testing accommodation must submit a written request with their application. https://www.soa.org/Education/Exam-Req/Exam-Day-info/testing-accommodations.aspx

EMPLOYER INFORMATION:
- If you are employed in an actuarial position full-time, print the full name and address of your employer.

INTERNATIONAL DISCOUNT PROGRAM:
- Details regarding Examination and Study Material Fee Discount Program can be found at http://www.soa.org/education/general-info/registration/edu-examination-fee-discount.aspx

RECEIVING EXAM RESULTS VIA TEXT MESSAGE:
- This feature is available only for United States and Canada-based mobile phone carriers. By checking the box, you agree to receive results for all exams via text message. In order to receive a text message, you must enter your mobile telephone number. Pass/Fail results will be sent via text message after passing candidate numbers are released. Individual scores will not be delivered via text message. Standard text messaging rates apply.

PRIVACY POLICY: Please go to https://www.soa.org/legal/privacy-policy/ to review the privacy policy.

EXAMINATION DISCIPLINE:
- Disciplinary rules are published on the SOA Web Site (http://www.soa.org/education/general-info/)

EXAMINATION:
- Register for the exam by placing a check mark (√) in front of the appropriate exam. All exams are administered in English except in Canada. For all test centers in Canada, exams are bilingual (English/French).

ACKNOWLEDGEMENT LETTER/TICKET OF ADMISSION:
- After your registration has been processed, you will receive an automatic acknowledgement letter by e-mail. This letter serves as your ticket of admission and contains your candidate number and exam center name and number. Please use this letter for admittance on your exam date. This is the only ticket of admission you will receive.

EXAMINATION FEES:
Exam fees may be paid by check, money order, or credit card (Visa, MasterCard, or American Express). Checks should be made payable to Society of Actuaries Exams. Applications should be sent to the appropriate address listed on the front of this application. Fees must be in U.S. funds or equivalent. Exam results are not released until the account is paid in full. Note: The amount billed to an individual’s credit card will be automatically adjusted for persons who miscalculate the amount due. Fees are not transferable from one session to another. Candidates with a balance due will not be permitted to register for future examination sessions until outstanding debts are paid in full.

A $25.00 fee will be assessed on any checks returned due to insufficient funds.

EXAM FEES ARE NON-REFUNDABLE:
The Society of Actuaries (SOA) does not offer refunds for its examinations. No part of a fee paid to the SOA for examination registration will be refunded or transferred to a later exam period should the candidate not appear for the exam. For details please see SOA Examination Refund Policy at http://www.soa.org/education/exam-req/registration/edu-refunds.aspx
  - Emergency Situations. The SOA recognizes that unforeseen emergencies may occur that directly influence a candidate’s ability to take an exam on an appointed day. We will consider these situations on a case-by-case basis. Candidates finding themselves in such a situation should contact SOA Customer Service at customerservice@soa.org.
SIGNATURE:
- For this application to be valid, your signature must appear on the front of this application.

CHANGE OF ADDRESS and/or E-MAIL ADDRESS:
- Login to My SOA from our home page, www.soa.org to update your record as needed. If you experience any difficulties contact SOA Customer Service at customerservice@soa.org or +1-888-697-3900 for assistance.

ADDITIONAL CREDIT CARD INFORMATION—CVV2 NUMBER:

How to find your credit card’s CVV2 number:
- On a Visa or MasterCard, please turn your card over and look in the signature strip. You will find (either the entire 16-digit string of your card number, OR just the last 4 digits), followed by a space, followed by a 3-digit number. That 3-digit number is your CVV2 number (see below). On American Express Cards, the CVV2 number is a 4-digit number that appears above the end of your card number.

What is CVV2?
CVV2 is a security measure we require for all transactions. Since a CVV2 number is listed on your credit card, but is not stored anywhere, the only way to know the correct CVV2 number for your credit card is to physically have possession of the card itself. All VISA, MasterCard and American Express cards made in the United States have a CVV2 number.

Visa & MasterCard:
This number is printed on MasterCard and Visa cards in the signature area of the back of the card. (the last 3 digits AFTER the credit card number in the signature area of the card). If you cannot read your CVV2 number, you will have to contact the issuing institution.

American Express:
American Express cards show the CVV2 printed above and to the right of the imprinted card number on the front of the card.

NOTE: For European or Asian credit cards that do not have a CVV2 number, please enter 000 as your CVV2 number.

Retain your candidate number to access results at http://examresults.soa.org

If you need assistance, you may contact SOA Customer Service
+1-888-697-3900 between the hours of 8:00 a.m. and 5:00 p.m. central time.
You may also email your message to SOA Customer Service at customerservice@soa.org.

May 2019