SOCIETY OF ACTUARIES®

April 2027 Exam PA
Computer-Based Testing Application

Registration Deadline: March 16, 2027

NO LATE APPLICATIONS WILL BE ACCEPTED

Details for completing this application are on the reverse side.
Please **PRINT** all information.

For Office Use Only:
CAND NO.

ID NO.

I have previously registered for exams with the SOA: ☐ Yes ☐ No
☐ I do **not** wish to receive information from third party vendors.
Check your primary address: ☐ Home ☐ Work
If a **different name** was used on a previous application, print it here:

Date of Birth ___ ___ Month ___ ___ Day ___ ___ ___ ___ Year

Last Name/Family Name/Surname (**Required**) | First Name (**Required**) | Middle Name (**Optional**)

Mailing Address

Organization Name (only if a company address)

Street or P.O. Box

City | State/Province | Zip/Postal Code | Country

Business/Home Telephone **(Required)** | Mobile Telephone **(Required)** | E-Mail (**Required**)

School

Print school name if currently enrolled | City/State/Postal Code | ☐ Undergraduate ☐ Graduate | Degree/Anticipated Degree/Expected Year of Graduation

Exam

C.B.T. April 2027 PA Exam Information*

(*all required for SOA Office processing – no online registration)

- Exam Fee: $1,234.00 USD
- Global Access Tier 2 Discount Exam Fee (Qualified Countries): $987.00 USD
- Global Access Tier 3 Discount Fee (Qualified Countries): $741

Check for list at www.soa.org, International Examination Fee Discount Program.
Canadian residents add 5% GST, PE 15%, NB 15%, NL 15%, ON 13%, NS 15% GST/HST 2/3/2017

Signature (Required)

I have read the Rules for Computer-Based Testing concerning the examination(s) for which I am applying, including the Rules and Regulations for Paper/Pencil Exams if applicable, and agree to be bound by them. I acknowledge that I have read and agree to adhere to the SOA Code of Conduct for Candidates. I also agree that the results of any examination(s) which I take, and any action taken as a result of my conduct (such as irregularity, violation or cheating, and any hearings thereon) may, at the sole discretion of the SOA, be disclosed to any other bona fide actuarial organization that has a legitimate interest in such results and/or actions.

Signature: _____

Payment

If paying by credit card (Indicate One): ☐ American Express ☐ MasterCard ☐ Visa

(Candidates paying by credit card are encouraged to use online registration)

Account Number: _____–_____–_____–_____ CVV2 Number **(Required)** _____ Exp Date **(Required)** _____

Cardholder's Name_____ Cardholder's Signature **(Required)** _____

Cardholder's billing address (if different from applicant's) _____

_____

Mail check or money order with application to:

Society of Actuaries
P.O. Box 95600
Chicago, IL 60694-5600

ALL OVERNIGHT DELIVERIES

Society of Actuaries
Customer Service
8770 W Bryn Mawr Ave, Suite 1000
Chicago, IL 60631

Application forms may also be faxed to: +1-847-273-8529

Instructions for Completing Application for Computer-Based Testing

Registration Deadline for April 2027 Exam PA – Tuesday, March 16, 2027

Please **PRINT** all information. Please allow **TEN WORKING DAYS** for the application to arrive; otherwise, the use of an overnight courier is strongly recommended. Postmark dates will **NOT** be considered. Applications received after the deadline will **NOT** be accepted. Late candidates will be contacted regarding their registration status. Late applications will be returned to the candidate with a full refund. When using an overnight courier, send application directly to the SOA street address (see directions for credit card payments) as a courier will not deliver to a post office box.

CANDIDATE INFORMATION

- Indicate if you have registered previously for an exam with the SOA by checking yes or no.
- If you used a different name on your last application (e.g., a maiden name), print that name in the space provided.
- Print your first and last name as it appears on your valid government issued ID (middle name optional), your date of birth, address, daytime telephone number, and valid e-mail address.
- Candidates requiring testing accommodations must submit a written request with their application. https://www.soa.org/Education/Exam-Req/Exam-Day-Info/testing-accommodations.aspx

SCHOOL INFORMATION

- If you are currently enrolled in a college or university program, print your school name, city, state, and postal code in the space provided.
- Indicate your student status and the year in which you expect to graduate.

EMPLOYER INFORMATION

- If you are employed in an actuarial position full-time, print the full name and address of your employer.

INTERNATIONAL DISCOUNT PROGRAM

- Details regarding Examination and Study Material Fee Discount Program can be found at http://www.soa.org/education/general-info/registration/edu-examination-fee-discount.aspx

PRIVACY POLICY

- Please go to https://www.soa.org/legal/privacy-policy/ to review the privacy policy.

EXAMINATION

- Register for the exam by placing a check mark (✓) in front of the appropriate exam. All exams are administered in English except in Canada. For all test centers in Canada, exams are bilingual with questions viewed in English with an option to switch to French.

SCHEDULE YOUR APPOINTMENT AT THE TEST CENTER

- After your registration has been processed, you will receive an acknowledgement/receipt by email that includes your candidate/eligibility number for this administration. You can locate your candidate/eligibility number by scrolling down into the receipt portion of the email. The candidate/eligibility number included in the acknowledgement/receipt **will be activated approximately within 1 hour or it may be longer** of receiving the email. At that time, you should ***immediately*** make an appointment at a Prometric computer-based testing center. Candidates who do not make an appointment at a CBT Prometric exam center soon after their candidate number is available at Prometric may find their local CBT center is filled on the days when the exam is offered. If your candidate number is not at Prometric after a few hours, please email soaexams@soa.org to inquire. The latest a candidate can schedule a CBT appointment is 48-hours prior to the start time of the exam on the final day of the testing window. No appointments or changes will be made after that time. Lastly, if you do not receive a confirmation email from Prometric within 24-hours of Scheduling your exam appointment, please contact Prometric to make sure the exam appointment was captured properly.

EXAMINATION FEES

- Exam fees may be paid by check, money order, or credit card (American Express, MasterCard, or Visa). Checks should be made payable to **Preliminary Actuarial Exams**. Applications should be sent to the appropriate address listed on the first page. Fees must be in U.S. funds or equivalent. Letters of Confirmation used for scheduling appointments are not released until the account is paid in full. **NOTE:** The amount billed to an individual's credit card will be automatically adjusted for persons who miscalculate the amount due. **Fees are not transferable from one session to another**. Candidates with a balance due will not be permitted to register for future examination sessions until outstanding debts are paid in full.

- If paying by credit card, the candidate must include the CVV2 number (see details below under "Additional Credit Card Information—CVV2 Number").
- A **$25** fee will be assessed on any checks returned due to insufficient funds.

NO REFUNDS: Preliminary Actuarial Exams/SOA does not offer refunds for its examinations. No part of a fee paid to the Preliminary Actuarial Exams/SOA for examination registration will be refunded or transferred to a later exam period should the candidate not appear for the exam or not have the proper identification which precludes taking the exam. The Preliminary Actuarial Exams/SOA does recognize that events may occur that are outside a candidate's control. In those cases, there are two options that may be available:

- **Rescheduling Options for CBT**: Exam PA is currently offered as a two-day testing window, rescheduling is limited. There is a $70.00 rescheduling fee paid directly to Prometric. To reschedule a CBT appointment, candidates must follow the directions provided at http://www.soa.org/Education/Exam-Req/Exam-Day-Info/edu-cbt-add-rules.aspx

- **Emergency Situations**. Preliminary Actuarial Exams/SOA recognizes that unforeseen emergencies may occur that directly influence a candidate's ability to take an exam on an appointed day. We will consider these situations on a case-by-case basis. Candidates finding themselves in such a situation should contact SOA Customer Service at customerservice@soa.org.

SIGNATURE

- For this application to be valid, your signature must appear on the front of this application.

CHANGE OF ADDRESS and/or E-MAIL ADDRESS

Login to My SOA from our home page, www.soa.org to update your record as needed. If you experience any difficulties contact SOA Customer Service at customerservice@soa.org or +1-888-697-3900 for assistance.

ADDITIONAL CREDIT CARD INFORMATION—CVV2 NUMBER

How to find your credit card's CVV2 number:

On a **Visa** or **MasterCard**, please turn your card over and look in the signature strip. You will find (either the entire 16-digit string of your card number, OR just the last 4 digits), followed by a space, followed by a 3-digit number. That 3-digit number is your CVV2 number (see below). On **American Express** Cards, the CVV2 number is a 4-digit number that appears above the end of your card number (see below).

What is CVV2?

CVV2 is a security measure we require for all transactions. Since a CVV2 number is listed on your credit card, but is not stored anywhere, the only way to know the correct CVV2 number for your credit card is to physically have possession of the card itself. All VISA, MasterCard and American Express cards made in the United States have a CVV2 number.

Visa & MasterCard:

This number is printed on MasterCard and Visa cards in the signature area of the back of the card. (it is the last 3 digits AFTER the credit card number in the signature area of the card). **If you cannot read your CVV2 number, you will have to contact the issuing institution**.

American Express:

American Express cards show the CVV2 printed above and to the right of the imprinted card number on the front of the card.

NOTE: For European or Asian credit cards that do not have a CVV2 number, please enter 000 as your CVV2 number.

Retain your candidate number to access results at http://examresults.soa.org.

If you need assistance, you may contact SOA Customer Service
+1-888-697-3900 between the hours of 8:00 a.m. and 5:00 p.m. central time.

You may also email your message to SOA Customer Service at customerService@soa.org.

August 2022