**E-Course Terms and Conditions Agreement – Updated 5/19/2009**

**E-Course Policy**
To access the online e-courses, you must attest that you have read and agree to the terms and conditions contained in this E-Course Terms and Conditions Agreement. The term “course” includes the e-course Web pages, courses and all associated materials. Read this E-Course Terms and Conditions Agreement carefully.

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As an e-course registrant, you may view and read all materials that are part of the e-course facility. You may also print any or all screen and pdf file pages for your personal use in taking the e-course, but you may not share, communicate, publish or in any manner distribute to other parties the e-course, login and password, readings, references, links or any other materials. The terms and conditions regarding use of materials apply upon registration for the course, while you are taking the e-course, and upon and after completing, withdrawing from or terminating the e-course.

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Only e-Learning and professional development e-course registrants have access to the discussion forums.

**Refunds for E-Courses**
You may withdraw from an e-course at any time. However, once you are registered and have logged in to the course, you will not receive a refund for any reason.

**Effective Period**
The e-courses are designed to be completed within a period of 12 months. Registrants have access to each e-course one-year from the date of purchase.

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