

## Calling all Hosts: Submit Your Proposal to Host the 2021 Actuarial Research Conference

The Society of Actuaries (SOA) Education & Research (E&R) section is seeking proposals from schools/universities wishing to host the 56<sup>th</sup> Actuarial Research Conference (ARC) in 2021.

Schools/universities interested in applying should send a formal proposal to the SOA E&R Section Council via email to [Jane Lesch](mailto:jlesch@soa.org) by Feb. 15, 2021 and include the following detailed information:

- Date and Location.
  - What date do you propose for this conference, taking into consideration industry events including ARIA, ASA and IME meetings.
  - Where is your school/university located? Please include an overview of your metropolitan area including access by air travel, number of nearby hotel options and sample costs.
- Meeting and Lodging Accommodations.
  - Will you host this meeting on-site or virtually?
  - If on-site, please provide an overview of your conference facilities including:
    - Room size and ability to accommodate social distancing requirements
    - Ability to provide PPE packs and hand sanitizer stations to attendees
    - Process for making sessions available to a remote audience
    - Lodging options for conference attendees including both inexpensive dorm-like residence and full-service hotels. Be sure to provide cost estimates as well as availability of transportation to/from the conference site if applicable.
  - If virtual, please provide detailed information on:
    - How conference attendees will access remote sessions
    - Will there be remote networking opportunities and how will those be facilitated?
    - What accommodations will be made to incorporate some level of interaction within sessions (e.g. audience polling)?
- Budget and Sponsorships
  - What is the estimated budget for your school to host the conference, including estimated registration fees?
  - Are there potential sponsors interested in supporting the conference?
- Previous Conference Experience
  - Share the details and results of conferences and similar events hosted by your school/university in the last three years.
  - Has the faculty of your school/university attended previous ARC meetings? If so, how many?

### **Note:** Hosting an In-person or Virtual Event

As we move into 2021, some level of flexibility is still necessary regarding whether or not events can be held in-person, virtual or a hybrid format. Schools/university submissions will be evaluated on their individual level of detail and ability to remain flexible to any pandemic protocols that may be in place at the state or local level. If your school/university is selected and the conference is held virtually, that does not exclude you from hosting an in-person ARC in the future. and virtual that it may not be possible to host 2021 ARC in-person. If your school/university is able to host an in-person meeting, simply provide the information listed above.

Please submit your proposals to the E&R Section Council by Feb. 15, via Jane Lesch, [jlesch@soa.org](mailto:jlesch@soa.org) at the SOA. Proposals received by Feb. 15 will receive equal consideration.